

**Minutes of the Quality Panel meeting held at 10.30am on 24 March 2009  
at SMMT Industry Forum, 2410, Regent's Court, The Crescent,  
Solihull Parkway, Birmingham B37 7YE**

**Present**

J Clark (Chairman)	Nissan Motor Manufacturing UK Ltd
H Grimhammar	General Motor Manufacturing UK Ltd
K Allen	Toyota UK Ltd
M Lalley	Toyota UK Ltd

**In attendance**

S Elvin	SMMT
R Brown	SMMT Industry Forum
S Kelham	SMMT

**Apologies**

D Richards	Evobus
A Nock (Vice Chairman)	GKN Autostructures Ltd
S Chambers	LDV Group Limited
J Billingham	Tata Motors European Technical Centre
J Turner	Westfield Sportscars

**Agenda Items**

<b>ITEM</b>	<b>REPORTS / COMMENTS / ACTIONS</b>	<b>Resp. / Timing</b>
<b>1</b>	<b>Standard Agenda</b>	
1.1 Apologies	<ul style="list-style-type: none"> <li>Noted</li> </ul>	
1.2 Minutes of the Previous Meeting	<ul style="list-style-type: none"> <li>Approved</li> </ul>	
1.3 ISO/TS 16949 issues	<ul style="list-style-type: none"> <li>The next Oversight meeting is due to take place in Frankfurt mid June</li> <li>For Q1 2009 just over 40,000 global certificates, 3% growth in certificates in Pacific/Asia/China – static in ROW</li> <li>The bigger UK reporting CBs are active in Asia Pacific so income for Q1 is above budget (US Oversight made 27% loss &amp; predict 40% loss for Q2)</li> <li>There maybe some movement in timing of audit activity as Q2 maybe slightly lower income</li> <li>IATF membership – there are new representatives for Chrysler, Fiat, ANFIA and FIEV and discussion about inviting representation from Tata and Hyundai</li> <li>China is wanting to become more involved with IATF</li> <li>New IATF members have observed the IATF structure requires improvement e.g. to define roles and representation on ISO task groups - structure and operational procedures will be reviewed in September 2009</li> <li>A new edition of ISO/TS 16949 is to be released on 1/7/09 containing the 2008 amendment to ISO 9001</li> <li>The new auditor guide is to be circulated to Quality Panel members</li> <li>Web-based training, released in January, is now available in 7 more languages</li> </ul>	RB 2 Sept

	<ul style="list-style-type: none"> <li>USA raised concerns about security and integrity of web-based assessments, IATF agreed to freeze the programme - switched of 1 May. Will open on 5 June without assessments – require validation of web-based assessments, next Oversight meeting (16-18 June) to develop recommendations</li> </ul>	
<b>2</b>	<b>Manufacturing Support</b>	
2.1 SMMT Open Forum, 2 June, review	<ul style="list-style-type: none"> <li>It was acknowledged that the 2 June event had remained close to the original Quality Panel concept (presentations are attached)</li> <li>The event had made clear that there is over-capacity in the industry, credit and getting/retaining credit insurance was very difficult and the Automotive Assistance Programme had yet to deliver</li> <li>Further discussion concluded key issues for consideration were how the NAIGT recommendations will be followed up, what can be done about credit insurance, how to address skills deterioration and improve funding</li> <li>There will be another event in the autumn which will follow on from the January and June themes – it would be powerful if the AAP could deliver a success story</li> <li>S Elvin to circulate 2 June delegate feedback.</li> </ul>	SE 2 Sept
2.2 Reshaping the Quality Panel to support Manufacturing	<ul style="list-style-type: none"> <li>The document (attached) scoping out potential issues for the Manufacturing Panel had been previously circulated</li> <li>Response from the Components and Aftermarket committees had been quiet, consider involving 2 June manufacturing delegates to get the activity started</li> </ul>	
3.0 AOB	The next meeting will be at 10.30 a.m. on 2 September, 2009 at Industry Forum.	SK 2 Sept

Chairman \_\_\_\_\_

Date \_\_\_\_\_